

SIMI VALLEY CORVETTES BY-LAWS

Adopted September 2010

Article 1 NAME

This Club shall be known as Simi Valley Corvettes (originating July 31, 1984).

Article 2 PURPOSE

- A) The specific and primary purpose for which this Club is formed is to stimulate and promote, through group social and recreational activities, the interest and pleasure in owning and driving Chevrolet Corvette model motorcars.
- B) To further the opportunities available to Corvette owners.

Article 3 MEMBERSHIP REQUIREMENTS

- A) Applicant must be a registered Corvette owner or show legal proof of ownership. Spouse or significant-other of applicant is eligible for membership.
- B) All Applicants must be a minimum of eighteen (18) years of age.
- C) Applicant shall submit an application for membership to the Vice-President.
- D) Should a member not meet the Membership requirements at the beginning of the fiscal year when dues become payable:
 - 1. The ineligible member must make a request to the Executive Board for a waiver.
 - 2. The Executive Board will make a decision to waive membership requirements providing the member attends on a regular basis and is a positive influence in the Club.
- E) Each member participating in a Club sponsored event shall maintain automobile insurance on their vehicle in accordance with the requirement of the State of California.

Article 4 INITIATION FEE

- A) Each new member accepted into the Club will pay a one-time, non-refundable Initiation Fee.

B) This fee is subject to an annual review by the Executive Board. Any proposal to change the initiation fee must be submitted by the Executive Board to the general membership at least two (2) months prior to the annual membership renewal, which is the first meeting in November. General membership voting on proposed initiation fee changes can occur at any regularly scheduled meeting, provided that the Executive Board has given fourteen (14) days written notification of the proposed changes. Written notification can be in the form of electronic communications and/or distributed minutes.

C) The fee entitles each member to, a membership identification card, Club t-shirt, name badge, auto decal and club business cards.

Article 5 MEMBERSHIP DUES

A) The annual membership dues shall be assessed to each member. The membership year is from November 1st to the following October 31st. The paid membership fee entitles a member to one (1) vote in all Club affairs.

B) This fee is subject to an annual review by the Executive Board. Any proposal to change the membership fee must be submitted by the Executive Board to the general membership at least two (2) months prior to the annual membership renewal, which is the first meeting in November. General membership voting on proposed membership fee changes can occur at any regularly scheduled meeting, provided that the Executive Board has given fourteen (14) days written notification of the proposed changes. Written notification can be in the form of electronic communications and/or distributed minutes.

C) Any Member who has not paid their membership dues by the first meeting in November will be considered inactive and subject to paying the club initiation fee again. In addition:

1. They will be ineligible to cast a vote on Club affairs.
2. Their personal information will be dropped from the club rosters.
3. They will be ineligible to attend future Club events, except as a guest.

D) Initial membership dues are fully refundable, providing a written request for membership cancellation is submitted to the Vice-President within sixty (60) days of joining the Club.

Article 6 OFFICERS

A) The elected officers of this Club shall be President, Vice President, Treasurer and Secretary, who collectively will otherwise be referred to as the Executive Board.

B) Committee chairpersons, as required, shall be considered as part of the Executive Board, but will not be elected officers. The Executive Board shall appoint these offices as deemed necessary. They shall not have a vote on the Executive Board

C) The immediate past president shall be a voting member of the Executive Board.

Article 7 POWERS OF THE EXECUTIVE BOARD

The Executive Board shall maintain the power to:

- A) Appoint chairpersons on Club committees.
- B) Be responsible for the business affairs, and the property of the Club.
- C) Make decisions on all Club matters, where expediency is deemed necessary.
- D) Appoint qualified members to fill any vacancies of the offices within the Executive Board, as deemed necessary.
- E) Call for a special meeting of the Executive Board, when deemed necessary, and notify the general membership of such meeting.
- F) Approve ad-hoc disbursement of Club funds up to \$200 without approval of general membership. Any non-budgeted disbursement over \$200 must be submitted to the Club for approval.
- G) The Executive Board is required to make full disclosure of such expenditures at the next regularly scheduled Club meeting.
- H) Prepare an annual budget for approval by the Club no later than the last meeting in February.

Article 8 CLUB RUNS/EVENTS

- A) Club Runs/Events are intended for Club Members. Guests may be invited to attend Club events. When a Club event is supported by club funds, guests may be invited provided they pay an additional fee as set forth by the Executive Board & event Chairperson.
- B) Any member hosting a budgeted Club run or event shall not exceed the budgeted amount without approval by the Executive Board.
- C) Any member hosting a non-budgeted Club run or event shall obtain Executive Board approval prior to spending Club funds.
- D) On Club runs/events where trophies, cash/checks or other awards are presented as “**Individual Awards**” to Club Members, such items will be considered as the member’s personal property to be utilized as they see fit.
- E) On Club runs/events where trophies, cash/checks or other awards are presented as “**Club Participation Awards**”, such items will be considered as Club property.
 - 1. All monetary awards shall be deposited into the Club’s Treasury and used as additional funds to support sanctioned runs scheduled in the same year in which the money was received.

2. In the event the money is received late in the year, it may be carried over to the next calendar year with the approval of the general membership.
3. Club Participation Trophies shall be stored at the direction of the Executive Board. The Executive Board shall attempt to establish a central location for all trophies.

Article 9 RESIGNATIONS

Any officer of the Executive Board may resign by submitting said resignation to the Executive Board, in writing.

Article 10 IMPEACHMENTS

- A) Any officer of the Executive Board who fails to maintain his or her duties and/or commits an act detrimental to the office and/or to the Club may be impeached from office.
- B) When an officer is suspected of committing one of the above-mentioned acts, the following procedure must be taken:
 1. The reason for the impeachment will be submitted to the Executive Board in writing.
 2. The Executive Board must investigate the officer in question.
 3. If just cause for expulsion is found the Executive Board, plus two assigned delegates, will conduct a special closed board meeting at which time the accused officer must be present.
 4. Expulsion of said officer will be accomplished by an affirmative vote of the Executive Board, excluding the officer in question
- C) If the Executive Board determines that the officer should retain his or her office and one or more persons in the Club membership disagree with the decision, the following procedure may be taken:
 1. The Executive Board will appoint Club delegates from the Club membership.
 2. The Executive Board and Club delegates will conduct a special meeting at which time the impeachment of said officer will be determined.

Article 11 EXPULSIONS AND SUSPENSIONS

- A) Any member of the Club may be expelled or suspended for unsportsmanlike behavior and/or for failure to perform his or her duties and/or for acts detrimental to the good name of the Club.
- B) Expulsion shall come from a 75% vote of all members and officers present at a regular or special meeting.
- C) The accused person shall be given notice prior to this meeting either by mail or by an appointed officer of the Executive Board to assure his or her attendance at the meeting.
- D) The accused will be out of the room during voting.

- E) In the case of suspension, the Executive Board will determine the appropriate length and nature of the suspension as deemed necessary by the Club membership, depending on the severity of the reason for suspension.

Article 12 REQUIREMENTS FOR THE EXECUTIVE BOARD

- A) A member wishing to be a candidate for the office of president must be a member in good standing for six (6) calendar months prior to election.
- B) A member wishing to be a candidate for any of the remaining offices must be a member in good standing for three (3) calendar months prior to elections.
- C) All candidates must meet the same requirements as for membership. No person given a waiver for membership may serve on the Executive Board.
- D) No member may serve in an office for more than two consecutive calendar years. No member may serve on the Executive Board for more than four consecutive calendar years.

Article 13 ELECTIONS OF THE EXECUTIVE BOARD

- A) A Nominating Committee comprised of the incumbent vice president and two (2) volunteers with a minimum of six (6) months membership and who are not holding an office will meet in November to nominate candidates for all offices.
- B) The Nominating Committee will accept names from Club members through the 1st meeting in December.
- C) Club elections shall be conducted the 1st meeting in January of each year, and ballots shall be counted by the Nominating Committee. Members must be present to vote or have submitted an absentee ballot to both the President and Vice President by Midnight Sunday prior to the meeting when the election is held. The absentee ballot must be in writing or by Email and state the name of the voting member.
- D) If a member votes by absentee ballot and attends the meeting when the election is held, the absentee ballot shall be discarded and the member will vote live at the meeting.
- E) Any member who is a candidate for the office of president, vice president, secretary and treasurer may not be eligible for more than one (1) of these offices.
- F) Should there be a tie vote for any office; a run-off election will be conducted immediately between the candidates. Non present members forfeit the right to vote in a run off.

Article 14 INSTALLATION OF THE EXECUTIVE BOARD

- A) Installation of the elected officers shall be conducted between the first and second meetings in January.
- B) Newly installed officers shall begin their term of office the second meeting of January.

Article 15 DUTIES OF THE EXECUTIVE BOARD

President: Presides /maintains proper decorum at all meetings and performs duties common to the office of president; is responsible for overseeing all Club meetings and functions and shall appoint chairmen to serve on committees that he/she deems necessary. He/she shall have the tie-breaking vote on the Executive Board should there be no immediate past president. He/She will be responsible for gathering all mail which comes to the post office box.

Vice President: Assumes the office of president in his/her absence and/or shall take the office of the president, when called up to do so by the Executive Board; is responsible for taking attendance of the membership at all meetings; is in charge of new membership procurement, which includes presenting prospective members with the necessary literature on Club membership. He/she will keep an accurate record of current applications for membership and will introduce guests at the Club meetings. He/She will maintain and distribute a current Club roster to all members and maintain club records of member birthdays, club anniversaries and wedding anniversaries of joint members. With the assistance of other club members, He/She is responsible for the procurement and distribution of Club membership identification cards, business cards, tee-shirts, anniversary pins and auto decals.

Treasurer: Maintains an accurate record of all financial matters, including collection of dues, record receipts of all moneys spent; remit payment of all expenditures deemed necessary by the membership of the Executive Board; shall furnish the Club with a report of all financial transactions; is responsible for closing the financial records at the end of each fiscal year. He/She must have a working knowledge of Excel.

Recording/Corresponding Secretary: Is responsible for maintaining an accurate record of all proceedings entailed during the Club meetings, generating meeting agendas and for incorporating all amendments passed at Club meetings into the by-laws; is responsible for all correspondence pertaining to Club matters which includes answering requests for information, forwarding correspondence generated by the Club and the Executive Board, for maintaining an accurate file of correspondence received, copies of any correspondence from the Club.

Article 16 CLUB RECORDS

All members of the Executive Board, at the end of their term in office, or upon removal or resignation of office, must surrender all records, data and other properties pertaining to their position, to their successor.

Article 17 EXAMINATION OF THE FINANCIAL RECORDS

The financial records shall be examined by a committee of at least three (3) members, consisting of not more than one (1) Executive Board member, the last quarter of each fiscal year. The report on the committee's findings must be submitted to the Club.

Article 18 AMENDMENTS

- A) By-law amendments must be presented to the Executive Board and general membership a minimum of thirty (30) days prior to voting.
- B) These by-laws may be amended by a 75% affirmative vote of the membership present.

Article 19 LOGO

The Club logo shall be a circle containing crossed flags with lettering “Simi Valley” above and “Corvettes” below (see sample below):

